

**Kua O Ka Lā Public Charter School
Governing Board Meeting
03/13/2015**

Attendance

Governing Board

- Harald Barkhoff
- Glen Calvert
- Myles De Coito
- Richard Hogeboom
- Violet Makuakāne
- Maile Nihipali
- Susie Osborne
- Marta Wayne-Forero

School Community

- Puanani Wilhelm

Agenda

10:00 a.m. to 12:00 p.m.

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| 10:00 a.m. Opening Pule: Aunty Violet | |
| 10:05 a.m. Approval of Agenda/Minutes | Vote |
| 10:15 a.m. Financial Review and Approval | Vote |
| 10:30 a.m. Budget and Legislature Discussion | Note |
| 11:00 a.m. Academic Program SY2015-16 | Vote |
| 11:20 a.m. Accreditation Review and Update | Note |
| - GB Action Items | |
| - GB Toolkit | |
| - Visit Timelines | |
| 11:40 a.m. School Policy | |
| - Review by AG | Note |
| - Child Policy | Vote |
| 11:50 a.m. Updates | Note |
| 11:55 a.m. Pule Pau | |

Minutes

10:00 a.m. Call to Order

Opening Protocol: Pule by Myles De Coito

Approval of Agenda for 03/13/2015

G. Calvert motions to approve agenda.

R. Hogeboom seconds.

Agenda approved with addition of executive session after adjournment of governing board open meeting.

Approval of Minutes for Meeting 12/05/2014

V. Makuakāne motions to approve minutes.

G. Calvert seconds.

Minutes approved without discussion or corrections.

Review and Approval of Financial Statement through February 28, 2015

S. Osborne motions to approve financial statement.

M. Wayne-Forero seconds.

Unanimously approved.

Material(s): 8 month financial report for Kua O Ka Lā PCS through 02/28/2015

Review of Proposed KOKL Academic Program for SY 2015-16

Material(s): slideshow presentation by Puanani Wilhelm, *Kua O Ka Lā PCS 2015-16: Developing a sustainable educational program, that makes a difference for students*

Discussion:

- Budget implications
 - Decreasing, changing enrollment
 - Increasing personnel costs
 - Increasing transportation and operational costs
 - Little or no surplus or cushion
- Conditions over which there is no control
 - Lava movement of ongoing flow
 - Movement of staff
 - Movement of students
 - Evolving priorities of federal and state DOE
- Meeting the Challenge of Decreasing Enrollment
 - Maintain Haili site at Boys & Girls Club
 - Increase Hīpu'u enrollment to ~100 students
 - Maintain Hīpu'u sites at Waikōloa, Honoka'a, Hilo, Miloli'i
 - Increase Puala'a K-6 enrollment to ~20 students per grade level
 - Increase Puala'a 7-12 enrollment to ~60 students total
 - H. Barkhoff recommends that more attention, resources be devoted to using

school website for promotion.

- S. Osborne speaks to need for publicizing school achievements and highlights timely and consistently.
- Improving Education Program
 - Action Plan for program improvement has been developed through WASC accreditation process
 - Task forces, comprised of school staff, have been created around following topics. Ad hoc groups have deadline for reporting findings and proposals.
 - 'Ike Hawai'i (Hawaiian cultural content); deadline: 03/27/2015
 - Advisory; deadline: 03/27/2015
 - Blended, online curriculum; deadline: 03/27/2015
 - Intervention Program (RTI: response to intervention)
 - Math
 - Projects
- Meeting the Challenges of Increased Personnel Costs
 - Reduce 3 administrator (director) positions to 2:
 - Head of School
 - Principal
 - Focus on classroom instruction
 - Eliminate non-classroom positions
 - Delay rehiring of support positions until enrollment assured
 - M. Nihipali asks question regarding HSTA contract and its impact upon teachers working beyond standard contract to accomplish needs of charter school.
 - P. Wilhelm replies that supplemental agreements to HSTA contract need to be unanimously approved by faculty of school.
 - R. Hogeboom replies with description of ongoing initiative by Charter School Commission to develop template for supplemental contract.
- Meeting the Challenge of Increased Transportation and Other Costs
 - Not providing transportation from Hilo to Puna
 - Maintaining current vehicles vs. purchasing vehicles
 - Facilities cost: rent for Haili site vs. lack of facilities on Puala'a campus
- Board Support Needed for
 - Continuation of grades 7-12 at Hilo Boys & Girls Club
 - Continuation of Hīpu'u sites at Waikōloa, Hilo, Honoka'a and Miloli'i
 - Decrease of staff based on focus on classroom and student learning
 - Use of task forces to provide general direction for different aspects of the educational program

Approval of Sustainable Education Program Proposals

H. Barkhoff motions to approve proposals made by Puanani Wilhelm.

G. Calvert seconds.

Unanimously approved.

Accreditation Review and Update

- Schedule for WASC accreditation visit reviewed, especially dates and times that Governing Board will be meeting with visiting team.
- S. Osborne ensures that all board members have copy of accreditation self-study and GB toolkit binder.

Announcements

- Hawai'i Public Charter Schools Network recent letter highlighting network's recent support efforts and accomplishments for charter schools
- Arbor Day in November, 2014 received recognition
- Video for 'Ulu Festival has been produced by school; it compares 'ulu and potato, demonstrating nutritional benefits of 'ulu

School Policy Discussion

- Child Policy
 - Policy discussed regarding presence of children of staff on campus.
 - Email testimony from staff read to GB by P. Wilhelm.
 - S. Osborne provides example of policy from Ka'umeke Kā'eo PCS.
 - Example policy states that infants allowed at school when students are not present. Infants can be present at staff meetings when no students are present on campus.
 - GB members offer individual proposals for campus child policy.
 - Motion by R. Hogeboom made directing S. Osborne to develop a policy restricting children of staff on campus during working hours.
 - V. Makuakāne seconds.
 - 5 in favor, 1 opposed; motion approved

1:00 p.m. Open meeting adjourned

1:05 p.m. Closed Executive Session of GB