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KUA O KA LĀ Governing Board Members

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Meeting Information

Date: October 21, 2020 Attending (P-present, A-absent, E-excused (voting by proxy))
 Time: 9:00-12:00 KM – P MFW –A PT –P KR –P VM –P DS- P VML– KA –P CG –P SA-P SO- P KT-P
 Location: [Zoom Link](#)
 Meeting ID: 962 5861 9134
 Passcode: KOKL

Motion template *MOTION to accept [month, day, year] [MOTION] Moved by XX; second by XX; motion carried.*
 KM – MFW – PT – KR – VM – DS VML– KA – CG – SA- Y – Support; N – Oppose; A – Abstain; NP – Not Present

Hola (Time)	Mana’o (Agenda) <i>GB Approved October 21, 2020</i>	Kuleana (Action)	Mo’olelo (Minutes) <i>GB Approved November 18, 2020 TBD</i>
9:00 a.m.	Committee meeting of the whole	Note	<p>Opening Pule Committee of the Whole: Charter Renewal Conditions Recently revised/approved by Commission First Amendment to KOKL Charter Contract Update and Action on Renewal Conditions KOKL Renewal Conditions</p> <p>March 13, 2020 KT and KM met with CS CommissionED to discuss Renewal Conditions. The Commission released the attached updated renewal conditions (KOKL Renewal Conditions) that the CS did not feel CS were well informed about the updated renewal conditions prior to the commission meeting. The recommendations made in a committee met Sept 24, motion made to the commission based on the committee recommendations. The virtual blended online program will create teacher developed curriculum 4-8, then next to start spring of SY 21-22 we would start; however, the recommendation was that the date moved to March 15, 2021 to have created teacher developed curriculum 4-8, a year earlier than previously mentioned. Why now the change, the performance committee said that this was not different than the originally scheduled one within the one year timeline, the commission wanted to establish a date, they heard testimony and approved the March 15, 2021 date, if CS approaching the deadline, will CS have more time, should a school require more time, make that request, performance committee would like to see progress along the way, but with no support in place, KT has requested to have support in place and how the commission will provide the support to develop create teacher developed curriculum 4-8. The commission is lacking compassion to be flexible in this time of COVID-19, and did not understand why this happened. Only 2 schools testified, Laupahoehoe and KOKL, since none of the other schools who received their charter renewal last year were aware of the meeting and establishing performance due dates which were . The commission will not reach out to schools to see where they are at, KT has reached out to PJ at the commission, this is an opportunity for all schools to align curriculum with mission and vision. How extensive is this, all content areas or just ‘Ike Hawai’i, KT will work with PJ to ask for clarifying questions creating teacher developed curriculum 4-8. The commission is looking at a way of getting away from LMS, recommended to have these discussions documenting in writing with the commission.</p>

			<p>4.0 Framework - Concern with statement “If CS does not meet performance conditions, CS will surrender at the end of the contract term with no appeal process” Clarification around this condition, according to the AG the commission can not waive the right to appeal process, this is not legal to waive right to appeal. Only Waimea CS does have this statement on their charter renewal contract, possibly because they are a Conversion CS, but not clear why Waimea CS was excluded from this condition in their renewal contract.</p> <p>GB members need to be approved by the Commission. KOKL has not been given the new contract. GB Training is no longer a requirement under the new contract.</p> <p>15 year AG approved lease for Nani Mau - Certificate of Occupancy attached below with construction updates</p> <p>DS-What are the roles of staff commission? Is there support that the commission staff provides to the CS based on their roles? Historically a tension area, as our authorizer they are our “hammer” ST was trying to provide more school level support, currently Title 1 administrative support, however, now school level support has diminished, commission is the accountability hammer.</p> <p>DS- How can there be improvements in the conditions and how to meet the conditions based on parameters, and clear expectations? What supports will the commission provide as the authorizer?</p> <p>Advocacy group - Charter school network is being re-established, KOKL paid dues last SY</p> <p>DS-Request to KT for the GB to vote to change conditions and present GB conditions to the commission in response to renewal conditions received from the commission.</p>
10:13 a.m.	Board of the Whole General Meeting Approval of October Agenda & September Minutes	Vote	<p><i>MOTION to accept October 21, 2020 agenda Moved by VML ; second by VM; motion carried. By Consensus</i> KM –Y MFW – PT –Y KR –Y VM - Y DS- Y VML–Y KA Y– CG – Y SA-Y</p> <p><i>MOTION to accept September 16, 2020, minutes] Moved by PT; second by DS; motion carried.</i> KM –Y MFW – PT –Y KR –Y VM - Y DS- Y VML–Y KA Y– CG – Y SA-Y</p>
10:10 a.m.	Public Testimony	Note	<p>KK-Social Studies Hīpu‘u kumu testified that we need to develop an online curriculum, request more technical support, try to manage the program, worried what is going to be asked of us due in March, we don’t have a lot of resources, this year Acellus combined Google Classroom. Huge undertaking, expressing concern to the GB at this time, and how do we collaborate to ensure we can meet this deadline. Hopefully we can discuss this at a later date, I don’t know if the commission will allow extensions. KM-we can make it happen if we can plan this KK-we would like to have more time, KS is using ASU, that is possible, we have had meetings with the GB and Admin to develop this curriculum, how can we work across with the GB to do this? KM-we will put this on our agenda for the next meeting.</p> <p>SJ-ELA kumu with Hīpu‘u 4th year with KOKL Hīpu‘u, every year we have changed which is exciting and challenging. Hoping for extension, support, and more time. The Internet has been an issue and added kuleana with the challenges with COVID-19, needing more time building the curriculum, which is cultural and place based curriculum. Science kumu is out on COVID-19 family leave, KK was out with COVID-19 for 3 weeks. It has been overwhelming with additional kuleana around COVID-19.As 20 year DOE kumu, HCBE should be the foundation, which is why I want to teach at KOKL, connect to the ‘aina and culture, then build off of the content areas.</p> <p>KM-I feel your concerns, thank you for your mana’o. VML-HCBE is standardized following Hawai’i State Standards. VML- Do we have an adhoc community to align with HCBE, KM-perhaps KT and I can build an exploratory discussion with commission. SO-clarification with commission exactly what the expectations are.</p> <p>KM- meet with KT with the commission so we have clarification with expectations and exactly what the commission wants to see on March 15, 2021</p>
10:35 a.m.	CW Associates Audit Presentation Terri Fujii, Kurtis Sumida	Vote	<p>Draft report</p> <p>Pg 2 - Independent Auditor Report</p> <p>Pg 3 - Opinion on Financial Statement of KOKL and Ho’oulu Lāhui (actively fundraising for the benefit of the school)</p> <p>Pg 5 - KOKL Management Discussion and Analysis - change in GL offeringsto PK-8 from PK-12, and CARES funding received one time only 2020 funding</p> <p>Pg 9 - Assets, liability decreased in 2019-20</p>

			<p>Pg 10- Income Statement, operating revenue decrease, due to decrease in federal grant funding related to the PK funding, operating decrease due to salaries and supplies/equipment.</p> <p>COVID-19 statement in the audit is included because COVID-19 may have a negative impact on future financials and audits. As auditors we are looking at historical, not future. All reports are due to the commission by November 1st, commission report to the DOE is due by end of November.</p> <p>NOTE F - Paragraph is not new, paragraph is included in all CS report, and the commission does has the right to revoke a school's charter based on Financial Performance</p> <p>Changes to federal requirements around procurement, checking vendors to make sure they have not been "black listed" to receive federal funds.</p> <p>Run the ratios for the Financial Performance Framework. Final Risk Assessment score is 1, KOKL in low risk category</p> <p>KM-What is Bad Debt Expense?</p> <p>TF-The amount of receivable that is determined as "uncollectible" moved to an expense</p> <p><i>MOTION to accept 2019-2020 KOKL Audit Moved by KR ; second by CG; motion carried.</i> KM -Y MFW - PT -Y KR -Y VM - Y DS- Y VML-Y KA Y- CG - Y SA-Y</p>
11:15 a.m.	SY20/21 Budget concerns and requests	Vote	<p>Decrease in per pupil funding from the state and KS. We are not at 180, we are at 155, with the decrease in enrollment and per pupil, and if the GB approved letter drafted to KM KOKL will be able to receive first KS payment, concern from KS to ensure all precautions are in place at KOKL to receive KS funding.</p> <p>Solutions given to the GB to meet our budget:</p> <ol style="list-style-type: none"> 1. 99% sure KOKL receiving embezzlement insurance from DAGS go into our operating budget which is ~\$116,000.00 2. Unused funding for construction cost go to operating budget, SO has secure funding for 5 interns through KUPU to help with greenhouse renovations, \$1500 from rotary for tree cutting, KT the ramp is not a necessity, if we have to prioritize with 3. Development Director Salary- taken from reserve funds over the past 2 years <p>KS from \$1500 to \$1200, we have not received per pupil from the commission going off of \$7285 estimate, KOKL has not received the PK budget from the commission</p> <p>By implementing the above three solutions, KOKL should be able to meet our budget needs.</p> <p>KM-KT what do you think is the best scenario KT-priority to maintain staff over construction projects KM - Why would keeping staff prioritize over construction which would benefit KOKL long run and rehire staff after construction is completed? KT - if we can keep staff and not do construction, if there was a staff reduction in Hīpu'u or campus it would be difficult to meet the March 15, 2021 deadline to build a teacher created online 4-8 curriculum.</p> <p>KR- Can KOKL operate without additional construction cost? SO - Yes, we have a 15 year lease</p> <p>KR - What is the staffing to student ratio / work loads? If staff does not have a full work due to a decrease in student enrollment, should KOKL continue to employ staff with reduced workload due to a decrease in enrollment.</p> <p>Having staff not working to full capacity does not benefit an organization, what work needs to be done that can augment current duties of staff members.</p> <p>KR-What is the total dollar amount needed in reserve? SO-\$400,00, KOKL has ~ \$1,700,000 in reserves</p> <p>KA- What is needed? teacher curriculum development, HR support, Due to the planning of KOKL, we have a good buffer with 1.7 in million in reserves, and we know that virtual education is difficult for all our staff for our beloved haumāna and 'ohana, a need for specialized development for a Development Director, we need support gaps for academic and technical support. Specific compliance requirements from the commission that we have to operate under their framework.</p> <p>KR- How is there any benefit having excess reserve? SO-reserves are there for extraordinary circumstances, can KOKL put some of reserves in an interest bearing account. Can KT ask the commission if reserve funds be placed in interest bearing accounts?</p> <p>KR- Do CS need to follow HSTA? KT - Yes, KOKL needs to follow HSTA contract benefits. Kumu can fall back on support and benefits from HSTA.</p>

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			<p><i>MOTION to approve proposals in addressing funding cutbacks Moved by XX; second by XX; motion carried.</i> <i>Vote deferred to the next meeting based on an updated revised budget based on Oct. 15 count date.</i> KM – MFW – PT – KR – VM – DS – VML – KA – CG – SA-</p>
11:50 a.m.	Resilience Hub Update CARES Funding through December 2020	Note	<p>Funding is providing 1,506 restaurant prepared breakfast, lunch and dinners for a total of 4,518 meals at a cost of \$25,602, and 196 Meal Bags at a cost of \$3,366, \$2,000 for supplies, and two EA positions through Dec. 18, 2020 at a cost of \$14,960 and Verizon Hotspots for Hubs PPE (masks, sanitizer, disinfectant, digital thermometers) supplies and equipment were also provided to ensure Hubs are equipped with supplies/equipment to operate safely under CDC guidelines. Total funding exceeds \$71,000</p>
11:50 a.m.	Construction updates	Note	<p>Certificate of Occupancy update for Nani Mau KUPU Internship Program awarded as host site. 5 PT interns-greenhouse renovation. Construction Updates Certificate of Occupancy</p>
11:55 a.m.	Items for next meeting	Note	<p>Final SY 20/21 budget approval Presentation by Dr. Brian Carpenter - Audit Committee Charter Renewal Condition Org/Governance plan</p>
12:00 a.m.	Executive Session	Vote	<p><i>Executive Session: Personnel Matters</i> <i>MOTION [October 21, 2020] Move to Executive Session Moved by XX; second by XX; motion carried.</i> KM – MFW – PT – KR – VM – DS – VML – KA – CG – SA-</p> <p><i>MOTION [October 21, 2020] Move to come out Executive Session Moved by XX; second by XX; motion carried.</i> KM – MFW – PT – KR – VM – DS – VML – KA – CG – SA-</p>
	Meeting Closure	Vote	<p><i>MOTION [October 21, 2020] to close meeting at time Moved by XX; second by XX; motion carried.</i> KM – MFW – PT – KR – VM – DS – VML – KA – CG – SA-</p>